

Emergency Client Move Procedure

As the result of unique environmental conditions (such as fires or flooding) that may affect Idaho's Outfitters' ability to service clients on licensed river sections or in land based operating areas, the Board is prepared to be flexible in helping outfitters find alternatives when these conditions exist.

The priority is to allow affected outfitters to find other accommodations if and as possible for the clients who are in Idaho and **who cannot be rebooked for a later trip.**

River Based Activities:

Outfitters can explore moving clients to other river sections or operating areas where they are not licensed. This can be done as follows:

- Outfitters should attempt to re-book the aforementioned clients with existing outfitters who might have openings. The Board will allow flexibility with third party arrangements under these circumstances. The outfitter must make clients aware of the environmental conditions affecting their ability to provide service and of the following considerations that may affect them. Verification may be requested that attempts to rebook have been made.
- Consideration may be given where the aforementioned clients may be provided trips on different river sections other than those licensed to the outfitter who has booked the client. To do this, the following must be addressed:
 - Moving clients to other river sections must be done in such a way as to minimize the impact on outfitters licensed for the new destination. This will be determined at the discretion of federal permit administrators, District Managers, etc and ultimately, the Board.
 - In doing this, the safety of the client must be paramount. Therefore, **only** when guides properly licensed for the alternative river section to be used are not available, flexibility will be allowed for guides licensed on other river sections to take the trip. On classified river sections, these guides would be allowed to take the trip provided a lead guide, who is properly licensed for the river, accompanies the trip. In these situations, there will be a limit of six (6) boats per lead guide.
 - In the event that options outlined above are not available, a training allowance will be made for individuals with private boating experience to be licensed, provided experience can be documented using a five hundred mile log or some other IOGLB training form. They must be licensed to take the trip.
 - Alternative River Sections: It is important to understand that the alternatives may change as high-water, fire and other resource conditions change. Therefore, it is important for the affected outfitter to communicate with federal permit administrators as needs and situations change.
- Letter of Authorization - A letter of authorization is required from the Board allowing outfitters to move to alternative river sections. A written request must be filed by the outfitters, accompanied by a Land Manager's Statement (OG- 6 form) properly completed by the Land Manager overseeing the river section to be used. It must clearly identify the time duration of the activity. There will not be an administrative fee charged for the move or for issuance of the Letter of Authorization.
 - Short Notice Situations – In situations where closures occur within 48 hours of the prescheduled activity that begins on a holiday or weekend, a letter of authorization can be issued retroactively, provided the outfitter has taken the steps outlined above and has obtained a properly completed Land Manager's Statement (OG- 6 form) from the Land Manger overseeing the area to be used.

- This information must be provided to IOGLB by the close of business on the first business day following the holiday or weekend.

Land Based Activities:

- As the big game hunting season draws near, land based Outfitters may be affected. Generally, the same procedures must be followed for outfitters to move to alternative areas and this will be done on a case-by-case basis.
 - The outfitter must submit a Land Manager's Statement (OG- 6 form) properly completed by the Land Manager overseeing the area to be used.
 - The outfitter must also obtain an Authorizing Statement from an outfitter already in the area to be used that is licensed for big game hunting to ensure that this outfitter's hunt will not be disrupted by the relocation.
 - In doing this, the safety of the client must be paramount. Outfitters must ensure guides have familiarity of the area to be used.
 - The Short Notice Situations Exemption. Both the Land Manager's Statement and the Authorizing Statement may be provided to IOGLB after the fact following the instructions outlined above.

Waiver of Non-use – Outfitters affected by flooding, fires and unable to service clients are encouraged to file for a non-use waiver following IDAPA 25.01.01.024.

Please feel free to contact the IOGLB staff at 208-327-7380 if you have any questions, or if IOGLB might help in other ways.

Jake Howard
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