

STATE OF IDAHO  
OUTFITTERS AND GUIDES LICENSING BOARD  
1365 North Orchard – Room 172 – Boise, Idaho 83706  
Telephone (208) 327-7380 – Fax (208) 327-7382  
licensing@oglb.idaho.gov - www.oglb.idaho.gov

<b>For Board Use Only</b>
Amount paid / date
Remitter
Checking No./ Type

**RELICENSURE GUIDE LICENSE APPLICATION**

This applicant has been previously licensed as a guide in the state of Idaho

Guide License # \_\_\_\_\_

**(A) Personal Data (PLEASE PRINT LEGIBLY) –Legal Name – Last, First and Middle**

Legal Name \_\_\_\_\_ Maiden Name \_\_\_\_\_ Other Known Name \_\_\_\_\_  
(Last Name, First and Middle)

Permanent Address (Outfitter Address Is **NOT** Acceptable) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Gender \_\_\_\_\_ Hair \_\_\_\_\_ Height \_\_\_\_\_ Weight \_\_\_\_\_ Eye Color \_\_\_\_\_

Birthdate \_\_\_\_\_ Phone Number ( \_\_\_\_\_ ) \_\_\_\_\_ Drivers License # \_\_\_\_\_

**(B) Guide Certification**

**IMPORTANT – READ THOROUGHLY, COMPLETE AND SIGN**

Pursuant to I.C. 36-2113; I certify that I:

Since your last license was issued have you:

**\*HAVE** \_\_\_ **HAVE NEVER** \_\_\_ \*\*have you been convicted of or received a withheld judgment for a felony or misdemeanor in any **state**;

**\*HAVE** \_\_\_ **HAVE NEVER** \_\_\_ \*\*have you paid for two (2) or more forfeitures of any deposits of money or collateral with a court or administrative agency for a conviction for violation of regulations of the United States Forest Service or the Bureau of Land Management;

**\*HAVE** \_\_\_ **HAVE NEVER** \_\_\_ \*\*have you been convicted of any violation, forfeited bail or collateral deposited to secure appearance, or paid any funds to a court with respect to a citation of the State of Idaho or any state or federal fish and game laws or outfitting and guiding laws of ANY state;

**\*HAVE** \_\_\_ **HAVE NEVER** \_\_\_ \*\*was issued have you been found to have committed a violation of the Idaho Outfitters and Guides Act or Board Rules, or been denied an outfitter or guide license in any state.

\*If you marked **HAVE** on any of the above, **you must attach an explanation** (court disposition and police report for felonies), including the year and location.

\*\*A **conviction** includes any forfeiture of bail, fine, bond or collateral, suspended sentence, probation or withheld judgment.

When a violation is reviewed by IOGLB Enforcement a special processing fee may be assessed.

Before guiding I will have a valid First Aid Card, comply with all OGLB training requirements and carry my guide license on or about my person while guiding.

NOTICE:  
Pursuant to Idaho Code 36-2113(a)(1), every applicant/licensee shall be subject to denial, suspension, revocation, probation, or other restriction and subject to prosecution as a misdemeanor for supplying false information; for failure to provide information required to be furnished by the license application form or for other fraud or deception in procuring a license.

Signature of Guide Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

I certify that the violation questions above have been verified and are complete:

Signature of Outfitter/Designated Agent: \_\_\_\_\_ Date: \_\_\_\_\_

**GUIDE APPLICANT NAME** \_\_\_\_\_

For more than 2 employing outfitters, please copy this page for additional employing outfitters.

**(C) Outfitter/Designated Agent Training and First Aid Certification**

Please check the guided activities that this applicant will be performing for you.

- 1       Hunting     Float Boatman     Lead Boatman     Power Boatman

Please indicate below the operating area, lake or river section where to license this applicant as a guide.  
*(Reference OG-5 or Rule 059 for lake and river section codes)*

Operating Area(s) \_\_\_\_\_ River Section(s) \_\_\_\_\_ River Section(s) \_\_\_\_\_ River Section(s) \_\_\_\_\_

Operating Area(s) \_\_\_\_\_ River Section(s) \_\_\_\_\_ River Section(s) \_\_\_\_\_ River Section(s) \_\_\_\_\_

- 2       Skiing Level I       Skiing Level II       Snowmobiling       Technical Mountaineering  
*(Applicants for new or addition of the above listed activities must submit appropriate training credentials to the Board with this application.)*

- 3.       Fishing       Walk/Wade Fishing       Apprentice Hunting       Survival Course       Day Hikes

Photo Trips     Mountain Bike Touring     Trail Rides       Backpacking     Other \_\_\_\_\_  
*(These activities do not require training by the Board)*

I certify that this applicant will possess all training certification to guide as provided in IDAPA 25.01.01. 034 - .048 for the activities listed in #1 above. I will maintain the original or a legible copy of the first aid card and the training forms required for #1 above and will have them on file and available for inspection by an authorized agent of the Board. I understand that a guide must provide their guide license for review at the request of any authorized individual pursuant to Board Rule 005.

<b>Signature of Employing Outfitter(s)</b>	<b>Print Name Here</b>	<b>Outfitters License #</b>	<b>Date</b>
_____	_____	_____	_____

**(C cont.) Outfitter/Designated Agent Training and First Aid Certification**

Please check the guided activities that this applicant will be performing for you.

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<b>Signature of Employing Outfitter(s)</b>	<b>Print Name Here</b>	<b>Outfitters License #</b>	<b>Date</b>
_____	_____	_____	_____

For more than 2 employing outfitters, please copy this page for additional employing outfitters. .

**(D) Method of Payment**

**We cannot accept cash AT ANY TIME, OR personal checks AND/OR credit cards FROM GUIDES!**

**Off-line License Fees:** In the form of a money order, cashier’s check, certified check, or a check from an Idaho licensed outfitter made payable to the Idaho Outfitters and Guides Licensing Board (IOGLB), OR your outfitter may agree to pay your fees using their credit card.

**On-Line License Fees:** This will include Access Idaho’s convenience fee.

**All first time applications** must be accompanied by a processing fee.

A processing fee will be assessed on all returned checks or unprocessable credit cards.

**Current fees can be found at IOGLB’s website at [www.oglb.idaho.gov](http://www.oglb.idaho.gov)**

**PLEASE SEE BELOW TO SUPPLY CREDIT CARD INFORMATION.**

**Credit Card Authorization (MasterCard or Visa only)**

**Authorization to use “Credit Card on File” form.** **Amount \$** \_\_\_\_\_

Outfitter Signature \_\_\_\_\_ Outfitter Printed Name \_\_\_\_\_

Outfitter License # \_\_\_\_\_

**OR**

**Outfitter Credit Card Authorization** (Outfitters who want to use a card that is not on file) **Amount \$** \_\_\_\_\_

Print cardholder name \_\_\_\_\_ # on Card \_\_\_\_\_

Cardholder Signature \_\_\_\_\_ Exp. Date \_\_\_\_\_

Outfitter Signature \_\_\_\_\_ Outfitter Printed Name \_\_\_\_\_

Outfitter License # \_\_\_\_\_

— **APPLICATION COMPLETED CHECKLIST** —

**DID YOU**

- Complete all appropriate sections of the application?
- Sign Application?
- Have your employing outfitter(s) sign the Outfitter, Training and First Aid Certification (Section D)? Credit Card Authorization?  
**NOTE:** The outfitter must have a valid license. If you are intending to secure signatures of multiple outfitters, we will only license you to those that have a valid license at the time you are licensed. Once your guide license is issued, an amendment fee will be required to add additional outfitter(s) or activities for those employing outfitters.
- Enclose your license fee? (If outfitter is not paying license fee)
- Attach your training form(s) for new activities or new outfitters to the application?

***To expedite a guide license there is a pull forward fee of \$ 50.00***

- This is a request for a pull forward.***

***Date and Time License is needed by*** \_\_\_\_\_

***Fax Number or E-Mail To Send Expedited Guide License*** \_\_\_\_\_