

**STATE OF IDAHO
OUTFITTERS AND GUIDES LICENSING BOARD
BOARD CONFERENCE CALL**

DRAFT MINUTES

JANUARY 20, 2016

**(KEY: MSC = MOTION: MADE, SECOND: CARRIED
MSF = MOTION: MADE, SECOND: FAILED)**

A SPECIAL MEETING OF THE IDAHO OUTFITTERS AND GUIDES LICENSING BOARD WAS CALLED TO ORDER AT 4:05 P.M. ON JANUARY 20, 2016 AS A CONFERENCE CALL ORIGINATING IN THE MEETING ROOM AT THE IDAHO OUTFITTERS AND GUIDES LICENSING BOARD OFFICE, 1365 N. ORCHARD STREET, ROOM 172, BOISE, IDAHO. MEMBERS: LOUISE STARK, BOB BAROWSKY AND GEORGE MCQUISTON, TOM LONG AND BOARD ATTORNEY ROGER HALES ALL PARTICIPATED BY PHONE IN ATTENDANCE WERE WAYNE HUNSUCKER (CHAIRMAN), OFFICE SUPERVISOR LORI THOMASON, AND EXECUTIVE DIRECTOR JAKE HOWARD AND ENFORCEMENT CHIEF RANDY WADLEY.

Review of Office of Performance Evaluation – Hearing Officer – Board Attorney Roger Hales explained to the Board, that The Office of Performance of Evaluation is an office within the Idaho State Legislature. They are examining all the Boards in the State of Idaho and reviewing their use of hearing officers. The Board asked Board Attorney to write a letter to The Office of Performance Evaluation, explaining that as a rule this Board does not utilize hearing officers and why. However there have been several occasions when hearing officers were utilized by this Board.

Update To License Process & Policy 2002 – Based on the discussion during the November 2015 Board Meeting, Director Howard explained that the policy 2002 dealing with Investigation, Scoring of Sole Proprietor Outfitter, Designated Agent and Guide License Applications with Felony, Fish and Game Flagrant Violations, Misdemeanor and Infraction History has been revised. Access Idaho has been working on the online system, to clarify the investigation criteria questions. This policy should go into effect in mid-February once Access Idaho has revised the online licensing forms. The Board approved the revised policy and gave Director Howard direction to proceed with the policy that was provided today, with several changes they pointed out to be corrected.

MSC (MOTION: STARK, SECOND, LONG – AYES: MCQUISTON, BAROWSKY AND HUNSUCKER; NAYES: - NONE) TO ACCEPT THE REVISED POLICY 2002 WITH THE CORRECTIONS DISCUSSED IN THIS MEETING.

Next regular Board meeting is scheduled for March 23 & 24, 2016 in Boise.

With no further business to come before the Board, Chairman Hunsucker adjourned the meeting at 4:45 p.m., Wednesday, January 20, 2016.

WAYNE HUNSUCKER, CHAIRMAN

Date

ATTEST:

JAKE HOWARD, DIRECTOR

Date