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| OUTFITTERS & GUIDES LICENSING BOARD | POLICY NUMBER: 1007 | PAGE NUMBER: 1 of 2 |
| | SUBJECT: Employess Harvesting Fish and Wildlife During Offical Duties | Drafted: Adopted: 2/24/2000 Revised: Reformatted: 10/26/15 |

1.00.00 POLICY OF THE AGENCY

It is the policy of the Outfitters and Guides Licensing Board that the Agency complies with applicable state statutes regarding the Harvesting of Fish and Wildlife.

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3.00.00 REFERENCES

4.00.00 PROCEDURE

4.01.00 GENERAL

The following policy has been established by the Idaho Outfitters and Guides Licensing Board to address procedures to be followed by employees of the licensing Board while in the conduct of official Board business.

It shall be the policy of the Board that:

- 4.01.01 "While conducting official Board business" shall mean while traveling to or from, or attending, an official Board assignment, meeting, investigation, or other function, and when utilizing a State, leased, or personal vehicle for which the expenses will be reimbursed or covered by the State of Idaho.
- 4.01.02 While conducting any official Board business, either in or out of the State of Idaho, no employee of the Board shall be permitted to harvest, and reduce to possession, any fish or game animal. (See exceptions below)
- 4.02.00 EXCEPTIONS
- 4.02.01 If participating in a covert operation where it is necessary to operate under an assumed identity, and with fictitious licenses and tags, no fish or game animal will be

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harvested, and reduced to possession, unless considered absolutely essential to the success of the investigation.

In the event the harvest of wildlife under these circumstances is deemed necessary, the covert licenses and tags in the employee's possession at that time will be utilized in all instances. Wildlife so harvested will be surrendered to the Idaho Department of Fish & Game in a manner considered most appropriate under the circumstances.

- 4.02.02 After participating in a covert operation or upon completion of an authorized investigation, any officer may participate in hunting, fishing, and other personal or recreational activities prior to returning to their home base. Employees are encouraged to use good judgment and not to abuse these privileges. Good judgment includes not carrying out these activities in an area where enforcement action has just been taken.